Introduction



1. Open the website: <u>https://www.voovmeeting.com/</u>. Click "Free Trial".



2. Click "Download".



3. At the bottom of this page, you can also choose different client versions to download.



4. Choose English or a familiar language for installation.



5. After installation, open the software and click "Join Meeting".

Join Meeting	—	×
Meeting ID		
599 768 446	8]
Your Name		
wang]
Meeting Settings		
🗸 Connect Audio		
Turn On Video When Joining a Meeting		
✓ Beauty Filter		
You can click here to set and view beauty filte	rs.	



6. Following the agenda guidelines, enter the corresponding "Meeting ID" and "Your Name", and then click "Join Meeting".

Join Meeting	g —	×
Meeting ID		
599 768 446	8	
Your Name		
wang		
Meeting Settings		
Cancel	Join	

7. Following the agenda guidelines, enter the corresponding "Password", and click "Join".

	<	×
	Verification Log In >	
	Hobile + 86 Enter mobile number	
<	Verification Code Enter code Send	
	Verify	
	I have read and agree to Service Agreement I have read and agree to Privacy Policy	

8. Select the country code. Enter the mobile phone number. Click "Send" to get the "Verification Code". Enter the "Verification Code" and click "Verify" to enter the main VOOV Meeting interface

0				04:38
		Attendees (2)		
	Course of the second seco	Attendeds (E)		
	Speaking):		
	(A) M	idan.C(Host, Me)	<u>,8</u> 100	
	te	st	ename More •	
	4 X /	·	Make Co-bost	
			Make Hest	
			Make Host	
			Remove	
		Mute All Unmute Al	More 👻	
× 1	· 📶 🔺 📶			End
				17 20 Mar

9. In the main interface of the VOOV Meeting, you can click "Unmute" or "Start Video" to turn on/off Microphone and camera. You can play the PowerPoint through clicking "Share Screen", which is similar to the operation of ZOOM.

10. To exit the meeting, click on "end". You can re-enter any time during the course of the meeting by inserting the VOOV Meeting ID and password. You are all set now, enjoy the meeting!

Tips: If you enter through with our link especially for "spectator", you need to be authorized by the conference host to use some functions. You can click the "raise your hand" button at that time.